

CULPEPPER AND ASSOCIATES INC

CREDIT / DEBIT CARD / CHECK BY PHONE PAYMENT AUTHORIZATION FORM

CLIENT INFORMATION (AS IT APPEARS ON CREDIT CARD / BANK STATEMENT)

Company Name: _____

First Name: _____ Last Name: _____

CLIENT BILLING INFORMATION

Billing Address: _____

City: _____ State: _____ Zip: _____

CREDIT / DEBIT CARD INFORMATION

Circle One: VISA MC DISCOVER Card #: _____

Circle One: Debit/Credit Expiration Date: _____ 3 digit code: _____

CHECK BY PHONE INFORMATION

For Check By Phone clients, please enter your routing # and checking account # on the lines below and please attach a copy of a voided check when returning the agreement. *(If you unsure about what these are, see the diagramed instructions on the following page. Current clients need not provide the copy of the voided check - we have on file).*

ROUTING # (9 DIGITS): _____ CHECKING ACCT #: _____

I authorize Culpepper And Associates Inc and its authorized credit / debit card transaction agent(s) to bill my credit/debit card or process a Check By Phone for payment of accounting, bookkeeping and tax services. I understand that if I have contracted to be provided monthly (recurring) bookkeeping, payroll, tax and/or consulting services, that I will be auto-charged on the 1st of each month for those services.

Signature: _____ Date: _____

CULPEPPER AND ASSOCIATES INC

Illustration of location of routing and checking account information for

John Q. Public
123 Any Street
Your Town, CA 12345

91-1701221 1234

Pay to the Order of _____ \$ _____

Your Banking Institute Info

For _____

⑆ 22101706⑆ 00009876543210 ⑈ 1234

YOUR ROUTING # ALWAYS STARTS WITH A ZERO (0), A ONE (1) OR A TWO (2) & IS ONLY 9 #'S LONG

CHECKING ACCOUNT # INCLUDING THE ZEROS

John Q. Public
123 Any Street
Your Town, CA 12345

DEPOSIT SLIP

Your Banking Institute Info

⑆ 5408860108⑆ 00009876543210 ⑈

THIS IS NOT A ROUTING #

CHECKING ACCOUNT # INCLUDING THE ZEROS

WE CANNOT ACCEPT A DEPOSIT SLIP IN LIEU OF A VOIDED CHECK.
THE DEPOSIT SLIP DOES NOT INCLUDE THE ROUTING #.

IF ANY INFORMATION IS INCORRECT, THIS WILL DELAY/STOP THE PROGRAM UNTIL THE CORRECT INFORMATION IS OBTAINED.